

PRE-BID MEETING

P.C. ARCHITECTS, INC.
435.673.6579

CLIENT:	Scott Anderson, Project Manager Deseret Industries 50 East North Temple, 8 th Floor Salt Lake City, Utah 84150	DATE:	21 October 2020
PROJECT:	Richfield DI Addition	MTG DATE:	20 October 2020
NUMBER:	LDS #527-5822-WEC18503	TIME:	2:00 p.m. MDT
LOCATION:	700 South Main Street Richfield, Utah 84701	WEATHER:	Clear Skies
PAGE:	1 thru 3	TEMP:	75° F
ATTACH:	Bid Information Sheet Attendance List Bid Form	PRESENT:	List Attached
		REVIEWED:	D.B.P.
		EMAIL:	Bidders Plan Holders Scott Anderson Sam Knecht Robert Gardner
		COPIES:	1620-06.1

THE FOLLOWING ITEMS WERE NOTED:

1. The following items were discussed during our **Pre-Bid Meeting** for the above referenced project. This report stands as the Agenda and Minutes for this Meeting.
2. Welcome and Introductions:
 - A. Sam Knecht welcomed everyone to the meeting.
 - B. Scott Anderson offered an invocation.
 - C. Everyone introduced themselves.
 - D. Attached is a list of those in attendance at this meeting.
3. Bid Opening Information:

Bid Date:	Thursday, 29 October 2020
Bid Time:	2:00 p.m. MDT
Bid Location:	Via Email

Sam Knecht: samuel.knecht@churchofjesuschrist.org
4. Construction Information:
 - A. Construction Time: 180 days
 - B. Liquidated Damages: \$500 / day
 - C. Liquidated damages will be assessed if the project is not completed on time.
 - D. We will work with the Contractor on coordinating the Notice To Proceed with regard to his schedule. This notice can be delayed a week or two if necessary to work into a Contractor's construction time.
 - E. Once the Contractor begins work on the project it is expected that they will remain on the job until the work is complete.
5. General Construction Information:
 - A. The Specification, Project Manual and Drawings represent the Bid Documents and the subsequent Contract Documents for this project.
 - B. There are restrictions within the Project Manual for workmen's dress and conduct.

- C. All contract requirements shall be followed.
- D. Generally, this work includes: an addition to the existing building which will house administrative offices, some remodel in the existing building, masonry block exterior walls, windows and store fronts, single ply roofing, wood framed interior, all rough and finished utilities, gypsum board, painting, acoustical tile, ceramic tile, toilet partitions, toilet accessories, all other items outlined in the Specification and called out on the Drawings.

6. Unusual Conditions

- A. The addition portion of this project is typical new commercial construction.
- B. The remodel portion of this project is typical remodel work as described by the Contract Documents.
- C. The building will be used throughout the entire construction time. Appropriate accommodations must be made for the Owner's use.
 - 1) The addition portion of this site will be fenced off and can be used during this construction.
 - 2) An area in the parking lot can also be fenced off for construction staging.
 - 3) The Owner will accommodate the Contractor in areas inside the building during the remodel.
- D. The Contractor will be required to secure areas being worked on so they are not accessible by the public or DI workmen.
- E. Demolition work shall be isolated to only the areas affected by this work.

7. Bid Information:

- A. Bidding is by invitation only.
- B. All bidders are expected to turn in a bid for this work.
- C. The successful bidder must supply insurances required by the Documents. They include but are not limited to:
 - 1) Worker's Compensation Insurance
 - 2) Commercial Liability Insurance
 - 3) Automobile Liability Insurance
 - 4) Bid Bond, which will secure a Performance Bond and a Labor and Material Payment Bond.
 - 5) Builder's Risk Insurance
- D. The cost of all insurances shall be included in the Contractor's bid.
- E. The cost of all local, state and federal tax shall be included in the Contractor's bid.

8. Addenda:

- A. All Addenda will be issued by the Architect.
- B. All verbal agreements or instructions must be confirmed by written Addenda to be valid.
- C. The Contractors are to bid the Construction Documents for this project, including the Addenda.
- D. Requests for clarification that need to be included in the Addenda shall be in writing and received by the Architect by Tuesday, 27 October 2020 at 10:00 a.m.
- E. The final Addenda will be issued on Tuesday, 27 October 2020 at 2:00 p.m.

- F. Some of the items that will be in the Addenda include:
 - 1) Municipal fees for permits and other items.
 - a) There is no need for the Contractors to call the Municipality regarding fees.
We will include all Municipal fees in the addenda.
 - 2) Allowances
 - 3) Other items concerning the project.

9. Bid Opening:

- A. Bids will be received by Sam Knecht (samual.knecht@churchofjesuschrist.org) via email prior to the Bid date and time indicated.
- B. Generally, bids are to be submitted as outlined in the Specification, Bidders Information and Invitation to Bid – other than they will be received via email.
- C. The Bid Form to be used for bidding is attached.
- D. The Owner reserves the right to reject any or all bids and to waive irregularity therein.
- E. Prior to the appointed time for bid opening, if the Contractor desires to modify their proposal after submitting it, they can simply send a second email with updated information. If duplicate bids are received from a single Contractor – the latest time stamp Bid will be considered the actual Bid to be used.
- F. All Addenda must be acknowledged by number on the Bid Form.
- G. If the Bid Form is not signed or does not acknowledge all Addenda or is inconsistent in any other way the bid will be considered non-responsive and will be returned to the bidder without consideration of the bid amount and without reading that amount.
- H. The bid amount is to be listed in both written and numerical form. If there is discrepancy between the two, the written amount will be used.

10. Miscellaneous Items:

- A. Bid Documents in printed form were handed out to the Contractors.
- B. Digital copies of the Documents were sent out via email to all Contractors and Plan Rooms.
- C. Subcontractors wanting digital copies can request them from the Contractors or the Architect.
- D. Anyone wanting printed paper copies can request them from the Architect.

11. Items discussed during the meeting and following the meeting that will receive further comment in the Addenda:

- A. Contractors or Subcontractors wanting to visit the project to make visual observation can contact the Store Manager, Robert Gardner, at the contact information on the attached Attendance List.
- B. All questions from Subcontractors need to go to the Contractor. All questions from Contractors need to go to the Architect. All responses from the Architect will be via email and if it affects the project bidding and construction it will be included in an Addenda.

PROJECT BID INFORMATION

PROJECT: Richfield DI Addition
700 South Main Street
Richfield, UT 84701
LDS #527-5822-WEC18503

ARCHITECT: P.C. Architects, Inc.
301 E Tabernacle, Suite 206
St. George, UT 84770
(435) 673-6579
pcarch@pcarchinc.com

PRE-BID MEETING:
DATE: Tuesday, 20 October 2020
TIME: 2:00 p.m. MDT
LOCATION: Richfield DI
700 South Main Street
Richfield, UT 84701

BID OPENING:
DATE: Thursday, 29 October 2020
TIME: 2:00 p.m. MDT
LOCATION: Via Email
Sam Knecht:
Samuel.knecht@churchofjesuschrist.org

BIDDERS

Blackburn & Associates
Dave Holmes
942 N Airport Rd
Cedar City, UT 84721
(P) 435.586.8522
David.holmes@baconst.net

Furst Construction
Claus Reichmann
708 W. North Temple
SLC, UT 84116
(P) 801-972-3838
claus@furstconstruction.com

Grass Creek Construction
Spencer Richins
55 North 200 West, Ste. 1
St. George, UT 84770
(P) 435-319-0376
spence.gcc@gmail.com

Stallings Construction
Jed Stallings
4733 S. Commerce Dr.
Murray, UT 84107
(P) 801-266-1174
jed@stallings-construction.com

Tushar Contracting Inc.
Nate Robinson
PO Box 2366
Beaver, UT 84713
(C) 435-421-1378
nate@tusharcontracting.com

Valley Builders
310 N Main
Gunnison, UT 84634
(P) 435.528.7211
(F) 435.528.7214
valbuild@gelco.net
steve.valbuild@gmail.com

Warner & Associates Construction
1460 N Main Suite 1A
Spanish Fork, UT 84660
(P) 801.794.0024
joel@warnerconst.com

PLAN ROOMS

AGC Utah
230 N 1680 E #B-1
St. George, UT 84790
(P) 435.628.1346
suagc@agc-utah.org

Mountainlands Area Plan Room
334 W Tabernacle Bldg., J St. 9
St. George, UT 84770
(P) 435.225.0919
sgoffice@maprutah.com

Mountainlands Area Plan Room
583 W 3560 S Suite 4
Salt Lake City, UT 84115
(P) 801.288.1188
sandy@maprutah.com

PRE-BID MEETING ATTENDANCE

PROJECT: Richfield DI Addition
LDS #527-5822-WEC18503

Date: 20 October 2020
Time: 2:00 p.m. MDT

[illegible]

BID FORM

FOR GENERAL CONTRACT WORK (U.S.)

PROJECT IDENTIFICATION: **Richfield Deseret Industries Addition**
UT South Area Welfare Stake
LDS# 527-5822-WEC18503

OWNER: Corporation of the Church of Jesus Christ of Latter-day Saints, a Utah
corporation sole ("Owner")
"Special Projects Department, 10th Floor
50 E. North Temple, Salt Lake City UT 84150"

ARCHITECT: Dennis B. Patten, Architect
P.C. Architects, Inc.
301 E Tabernacle, Ste. 206
St. George, UT 84770
(435) 673-6579 - pcarch@pcarchinc.com

BID

1. In submitting this Bid, Bidder represents that:
 - a. If this Bid is accepted, Bidder will enter into an agreement with Owner to perform and furnish the Work described in the Bidding Documents for the Bid Price and within the Time of Substantial Completion indicated in this Bid and in accordance with the other terms and conditions of the Contract Documents.
 - b. Bidder has carefully examined Set(s) Number _____ of the Bidding Documents consisting of the Project Manual containing the Bidding Requirements, the Conditions of the Contract, and:

The Specifications, entitled: _____,

The Drawings entitled _____ and dated _____, and

including sheets numbered _____, and addenda numbers _____. - c. Bidder has examined the site of the work, existing conditions, and all other conditions affecting the work on the above-named Project.
 - d. Bidder has carefully correlated the information known to Bidder and information and observations obtained from visits to the site with the Bidding Documents.
 - e. Bidder is familiar with federal, State, and local laws and regulations applicable to Project.
 - f. Bidder guarantees there will be no revisions or withdrawal of bid amount for forty-five (45) days after the bid opening.
2. Bidder hereby proposes to furnish all materials, labor, equipment, tools, transportations, services, licenses, fees, permits, etc., required by said documents to complete the Work described by the Contract Documents for the lump-sum of:
_____ Dollars

(\$ _____).
3. Bidder agrees to achieve substantial completion of the Work within the number of days indicated in the Invitation to Bid.
4. Enclosed is a Bid Bond for not less than five percent (5%) of the bid.

RESPECTFULLY SUBMITTED:

_____	Signature	
_____	Printed name	
_____	Title	
_____	Company name	
_____	Business Address	
_____	City, State, and Zip Code	
_____	Telephone	Fax
_____	Contact Email Address	

_____ Date

_____ License No.